



# DEEPAK NITRITE LIMITED

CIN: L24110GJ1970PLC001735

Registered Office: 2<sup>nd</sup> Floor, Fermenter House,  
Alembic City, Alembic Avenue Road,

Vadodara, Gujarat, 390003

Tel: + 91-265-2765200 Fax: +91-265-2765344

Email: investor@godeepak.com

Website: www.godeepak.com

DNL/SECL/2024  
18<sup>th</sup> January, 2024

To,  
<<Name of Shareholder>>  
<<Address>>

Sub.: Dematerialization of your equity shares and KYC  
Folio No.: { Folio Number }

Dear Shareholder,

Hope all is well with you and your family.

We have noticed that you are holding shares of Deepak Nitrite Limited ('Company') in physical form and that you have not yet updated your PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in the records of the Company.

In this regard, this is to inform you that Securities and Exchange Board of India ('SEBI'), has mandated that after 1<sup>st</sup> April, 2024, dividend to such shareholders, holding shares in physical form, who have not updated their PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in the records of the Company, will be paid through electronic mode only after updation of above details in the records of the Company.

**Thus, after 1<sup>st</sup> April, 2024, the Company shall not be able to pay your dividend on your shares, unless all of the above details are registered in the records of the Company. Hence, we request you to provide above details in prescribed KYC Forms to the RTA or the Company at the earliest. Format of KYC Forms are available at website of the Company at <https://www.godeepak.com/investor-related-forms/>**

Further, the shares held in physical form are no longer transferable to anyone unless they are dematerialized. There are many other benefits of dematerialization such as:

- 1) No risk of misplacement / theft / damage.
- 2) All your Equity shares can be held in single demat account.
- 3) In case of change of address / bank details, documents are to be submitted only to your depository participant where you hold demat account.
- 4) All the corporate benefits viz. Dividend, Bonus shares, Split of shares etc. can be directly credited to the Bank mentioned in your Demat A/c.

**We, therefore, also request you to open a Demat Account with any Depository Participant of your choice, if you don't have demat account and convert your physical shareholding of the Company into demat form.**

The lists of Depository Participants are available on following links: <https://www.cdslindia.com/dp/dplist.aspx> and <https://nsdl.co.in/related/deprt.php>.

Please send below mentioned documents directly to your Depository Participant (DP) to dematerialize your shareholding in the Company:

1. Demat Request Form duly completed. Demat Request Form is required to be obtained from your DP i.e. where you have opened your Demat Account.
2. Original Share Certificate/s having Face Value of ₹ 2/- each.
3. Self-attested copy of PAN Card and Residence Proof of shareholder/s.
4. In case you signature has been changed over period of time, kindly send Form ISR-2, duly attested by the Bank and original cancelled cheque leaf with name of the shareholder printed on the same.

We request your immediate attention to the above and action for dematerialization of your shareholding in the Company.

You may contact at below address for any assistance required for dematerialization of shares:

R & T Agent of the Company:-

**Link Intime India Private Limited**  
"Geetakunj" 1, Bhakti Nagar Society,  
Behind ABS Tower, Old Padra Road,  
Vadodara – 390 015  
Phone No. : (0265) 3566768

Registered Office of the Company:-

Secretarial Department  
**Deepak Nitrite Limited**  
Registered Office: 2nd Floor, Fermenter House,  
Alembic City, Alembic Avenue Road, ,  
Vadodara, Gujarat, 390003

Thanking you

Yours sincerely,

**For Deepak Nitrite Limited**

Sd/-

Arvind Bajpai  
Company Secretary